



Feeding Bodies. Fueling Minds.™

School Nutrition Association of Utah
Board Meeting Agenda
September 18, 2020
Google Meet Virtual

1. **Call to Order:** Kayleen Anderson
Kayleen Anderson called the meeting to order at 12:35 pm.
2. **Thought of the Day:** Sheri Welch
3. **Pledge of Allegiance:** Omit for Virtual Meeting
4. **Roll Call: and Establishment of Quorum:** Karen Seely & Sheri Welch
Board Members in attendance: Kayleen Anderson, Ken Crawford, Genina Walton, Renee Dalton, Amy Woolsey, Sebastian Varas, Karen Seely, Sheri Welch, Lori Bawden, Monica Hight, Tara Scarpino, Janalee Smith for (Kathleen Britton), Heidi Martin for (Deena Benson).
Absent Members: Kathy Torok (Excused), Kathleen Britton (Excused) Deena Benson (Excused).
5. **Approval of Minutes:** Karen Seely
The minutes were read by Karen Seely. Ken Crawford motioned for the minutes to be approved, Lori Bawden seconded the motion. The minutes were approved by unanimous vote. After the minutes were read and approved it was decided that a House of Delegates meeting will be planned for October 9, 2020 at 2:00 pm.
6. **Action Items:**
 - a. Utah PTA Annual Advocacy Conference - Did not have representation because of Budget constraints (September 17, 2020) Booth was \$200
 - b. USBA Annual Conference – Virtual January 7- 9, 2021
The cost of the conference was discussed and it was motioned by Ken Crawford that we not have representation again this year for this conference due to the cost and there not being much benefit in representing. Monica Hight seconded the motion. It was a unanimous decision by the board not to attend.
7. **Discussion Items:**
8. **Treasurer Report:** Genina Walton

Ken Crawford reported that in an attempt to get our accounts back in the positive after the refunds that had to be made from cancelling conference an invitation was sent to members with an offer to pre-sign up for conference for the 2021 conference at the 2020 conference price. Three districts did take advantage of this offer but not many. Also eight vendors pre-paid. Ken suggested that we offer this again now since some districts were not allowed to pay for a conference in a different fiscal year. Ken suggested that we offer this again this year for the early bird registration price.

Genina Walton reported that there is \$15,116.45 in the checking account and \$100.04 in the savings. She said that \$25.00 will be automatically transferred to the savings account monthly and can be transferred back when needed.

The fees that had been charged to our accounts are finally resolved. Genina discussed a blanket insurance policy from Hartford Insurance Company. The policy is a very old policy that was offered to member's years ago. There are no names on the policy. Renee will talk to Kathy and get more information to Genina so she can get it figured out. Genina will not pay the premium until the issue can be resolved. Ken Crawford motioned that unless the company can produce a list of who is covered that the policy should be cancelled. Genina Walton seconded the motion. All members voted in the affirmative on the motion.

Ken Crawford acknowledged the efforts of Genina Walton and Kayleen Anderson for resolving the fees from C-Vent. We now only have a monthly fee from Wells Fargo.

9. Membership Report: Kathy Torok

Kathy Torok was not in attendance.

10. Area, Chapter updates, Fall Area meetings: Amy Woolsey

Kayleen talked about a professional Virtual Conference that included many states. For the conference, any member's from our state that sign up 30% of the registration money goes to the conference and the other 70% would come back to our state. This is a good way to get some of our revenue back that we had lost in the 2020 year. Everyone agreed that this is a good opportunity and Kayleen will send out invitations to all Utah members along with the offer to receive last years price for our conference. Amy Woolsey will be working on the Fall Area Meetings being Virtual. She will be reaching out to the Chapter Presidents and getting an updated list. She is considering setting up a couple meetings and having chapter's sign up for which one they would like to participate in. Amy is trying to decide how to keep track of who will be attending and who actually attends to be able to keep track of professional standards and CEU hours to receive certificates.

11. Summer Conference: Renee Dalton

Discussed planning a virtual conference if needed. The theme is “Discover your Super Power”. Conference will be June 8th thru June 11th.

The conference center is already paid for. Chad Hymas will be the closing speaker and Julie McNeil will be our opening speaker and will do it for free. She is also willing to do classes.

Renee discussed doing a book about the COVID-19 experiences as a gift for the bags. She has only had a few respond. Will try again.

It was discussed that since we did not do our conference last year that she would like to incorporate it into this year.

Renee needs someone to do the Vendor show because Pam has retired.

Ken Crawford will do the Parade of Presidents. Karen Seely will do the photos and photo booth. Co-Chair Amy Wolsey. C-Vent, Media Chair, and Member Marketing will be Lori Bawden. Ken Crawford and Sebastian Varas will do learning sessions. Kayleen Anderson will do future Leaders. Membership and Registration Desk will be Kathy Torok with a committee of Lori Bawden and Genina Walton. Awards and Scholarships will be done by Tara Scarpino. Decorations by Renee Dalton with a committee of Jerie Ortez and Tara Scarpino.

Renee will send Tara and Karen her idea for decorations and the photo booth.

Ken will send all templates for things he did.

Renee wants to have everyone do some type of scavenger hunt for the entertainment night.

Any other help is appreciated.

12. Legislative Action: Sebastian Vargas

Sebastian mentioned the many waivers are coming across legislation.

Sebastian asked about more guidance for HB 16 and HB 222 from the State. Janalee mentioned the waiver for HB222 will be quite extensive. She also mentioned that even though it is a hard time the timeline for implementing breakfast and alternative breakfast will stay the same.

13. Policy/Procedure/Bylaws: Sheri Welch

Sheri had nothing to add.

14. Public Relation. Media: Lori Bawden

- a. Update on Cvent and Members Click contract for 1 year then change over.

15. USDA/USBE: Kathleen Britton

Janalee Smith mentioned that USBE is creating a model Wellness Policy.

Kelsey would like feedback from this. It will be sent to us by email.

Encouraged everyone to attend the Breakfast Conference June 7th.

Janalee encouraged questions to the state for anything they can help with.

16. Professional Development: Tara Scarpino

Tara suggested sending out links to SNA trainings and ICN trainings that members can receive for free.

17. Dairy Council: Deena Benson excused

Heidi Martin who was here for Deena mentioned that if you are having any problems with getting milk and aseptic milk to contact them and they will try to help.

Heidi said that the new shelf stable milk company's will be coming but it takes time.

18. Industry: Monica Hight

Monica said that the demand for certain products are very high. Also due to COVID affecting production. Monica said that forecasting is key for production.

Monica mentioned that the 51% whole grain could be slow to get products. Monica said that schools are about 40% virtual.

Adjourn-

Ken Crawford asked if any elected positions are open for this year. It was decided that Vice President and Treasurer are open.

Kayleen adjourned the meeting at 2:35 pm.